

TREWERN COMMUNITY COUNCIL / CYNGOR CYMUNED TREWERN

RISK ASSESSMENT

Asset	Hazard	Who might be at risk	Type of Risk	Management of risk
Bus Shelters	<ul style="list-style-type: none"> • Tripping on uneven surface. • Injury from damaged shelter. 	Public.	M	<ul style="list-style-type: none"> • Maintenance contractors to report any known damage or build up of debris on the floor to the Clerk promptly, Clerk to take necessary action to make area safe. • Inspections to be carried out monthly by maintenance contractors. • Public liability insurance held by Council with Zurich Insurance.
Play Equipment	<ul style="list-style-type: none"> • Falls. • General injuries from using the equipment. • Injury from damaged equipment. • Trip hazards on approach to equipment. 	Users of the equipment.	M	<ul style="list-style-type: none"> • Suitable impact absorbing surfaces are present. • Equipment complied with regulations at time of installation. • Equipment and seats inspected visually weekly and any faults dealt with immediately. • Annual RoSpa inspection undertaken. • Public liability insurance held by the Council with Zurich Insurance.
Noticeboards	<ul style="list-style-type: none"> • Injury from damaged Noticeboards. 	Public.	M	<ul style="list-style-type: none"> • Councillors/Clerk to report any known damage or injury incurred promptly, Clerk to take necessary action to make Noticeboards safe. • Inspections to be carried out monthly by Clerk when putting up agendas. • Public liability insurance held by the Council with Zurich Insurance.

Seats and Benches	<ul style="list-style-type: none"> • Collapsing. • Splinters. 	Public.	L	<ul style="list-style-type: none"> • Seats inspected regularly by maintenance contractors, reporting to Clerk if there is any damage. • Clerk will organise repair or removal. • Public liability insurance held by the Council with Zurich Insurance.
Open Spaces	<ul style="list-style-type: none"> • Minor injuries, cuts/abrasions from litter of glass. • Slips, falls or trips. 	Public	L	<ul style="list-style-type: none"> • Inspection of the area and litter pick is required. • Bins emptied weekly by maintenance contractors. • Public liability insurance held by the Council with Zurich Insurance.

Trewern Community Council adopted this Risk Management at its meeting on:

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Signed:.....Date:.....

Print Name:.....

Position:.....

Version No:.....

Review Date = Annual

Amended or Reviewed	Date	Version No	Who
Approved			